

Vehicle/Vessel On-line Access Contract Application-IVIPS

Use this form to apply for access to the Internet Vehicle/Vessel Information Processing System (IVIPS). Businesses and organizations use this service for 24-hour-a-day access to individual vehicle and vessel records via the internet. Submit your completed, signed application by email, mail or fax, and allow 14 business days for processing.

Email (quickest)

ivips@dol.wa.gov

Print and scan or upgrade to

Adobe Reader XI or above)

Mail

Vehicle Records Disclosure Unit

Department of Licensing

PO Box 2957

Olympia, WA 98507

Fax

(360) 570-7895

Phone

(360) 359-4001

Do not use this form for personal or individual record requests.
Use the Vehicle or Boat Record Request forms located at dol.wa.gov/forms/formspd.html

We are committed to protecting personal information. Records and personal information are released in compliance with the federal Driver Privacy Protection Act of 1994 (DPPA), and Washington State laws. These laws restrict redisclosure of personal information obtained from vehicle and vessel records, and protect owners from unsolicited business contact. Authorized recipients may only redisclose information or contact owners as permitted by law. There is no guarantee your request will be approved. See authorities at the bottom of page 2 of this application.

If you currently have an IVIPS number, enter it here _____

Company/Agency name Mariners Cove Beach Club (MCBC)		Website	
Contact name. Primary applicant and contract manager Mike Lingerfelt	(Area code) Telephone number (253) 229-3599	Email (required) mike.lingerfelt@live.com	
Contact name 2 (if applicable)	(Area code) Telephone number	Email (required)	
Physical address of business (number and street) 2245 Mariners Way			
City Oak Harbor		State WA	ZIP code 98277
Mailing address of business (if different) 14951 SE 60th Street			
City Belleuve		State WA	ZIP code 98006
Provide one of these identifiers	Taxpayer Identification Number (TIN)	Employer Identification Number (EIN)	WA Unified Business Identifier (UBI) 26936
<p>Answer the following</p> <p>Provide a detailed explanation of your primary business activity (exactly what your business or agency does and how you will use the vehicle and vessel records).</p> <p>MCBC is a Washington Non-Profit Corp. that owns and operates Mariners Cove Marina in Island Couty, Whidbey Island Washington. Located on Puget Sound we sometimes have boats and vehicles with trailers that are not authorized to park or use our private property community parking and dock spaces. As Harbormaster the ability to access boat & vehicle information via online will facilitate me determining if the owner is an MCBC resident or Non-Resident and wheather the boat/vehicle is authorized to use the space.</p> <p>Will you contact the owner for any purpose, provide the registration record information to an attorney or private investigator, or to any other persons or businesses? Use this space to describe how you will contact the owner or disclose the information or state that you will not disclose it and will not contact the owner. This is required information.</p> <p>I will not contact the owner for any purpose. I will only use the information to determine if the boat or vehicle is owned by a resident of Mariners Cove who by ownership makes them a member of our Home Owners Association (MCBC). If the information indicates the owner is a MCBC member I will contact them directly, ONLY, if a boat or vehicle is not authorized to use the space it occupies.</p>			

You may not use the personal information contained in a vehicle or vessel registration record for unsolicited business contact. Unsolicited business contact means a contact that is intended to result in, or promote, the sale of any goods or services to a person named in the disclosed information. Disclosure of names and addresses of individual owners — RCW 46.12.635(1)(c).

When disclosing a vehicle or vessel registration record to a private investigator or an attorney, you must provide a notice to the owner, to whom the information applies, that the request was granted. The notice must comply with RCW 46.12.635(4) (a)(b)(c), describing you as the disclosing entity, and must be mailed to the owner within 5 working days of disclosure. You may not use DOL's name, logo, addresses, telephone numbers, email addresses or the state seal in your notification letter. You must retain a copy of the notification letters for three years from the date of disclosure, or from the date of termination of your contract, whichever occurs first, and produce copies of the letters upon a request by the DOL. Failure to send a notification letter is a violation of your contract and Washington State laws. A sample notification letter is at the DOL website: <https://fortress.wa.gov/dol/ivipsprod/ContractForms.aspx>.

The sale or other distribution of any vehicle or vessel owner name or address to another person not disclosed in your request or application is a gross misdemeanor punishable by a fine not to exceed ten thousand dollars, or by imprisonment in a county jail for 364 days, or by both such fine and imprisonment for each violation. Disclosure violations, penalties — RCW 46.12.640.

Knowingly making a false statement or concealing a material fact required in this application or making false representation to obtain any personal information from an individual's motor vehicle record is also subject to federal criminal fines under the DPPA.

IVIPS record fees: There is a 4-cent fee per record search, and businesses must pay an additional \$2 for each record accessed. Government entities are exempt from the \$2 fee. Contract holders are invoiced monthly.

Submit the following documentation with your application:

- **Washington State business** – Attach a legible copy of your current business license
- **Business outside Washington State** – Attach a legible copy of **one** of the following:
 - Your current business license or
 - A letter signed by the owner or authorized representative indicating you are their agent. The letter must include your Federal Employer Identification Number (EIN) or Federal Tax Identification Number (TIN)
- **Non-profit organization or corporation** – Attach a legible copy of **one** of the following:
 - Your Articles of Incorporation, filed with the Secretary of State or
 - Your Tax Exempt Status, (501)(c)(3), from the Internal Revenue Service
- **Attorney** – Attach a legible copy of your current bar card, or proof of current/active bar status in your state.
- **Private investigator** – Attach a legible copy of your current private investigator license.

By signing or typing your name, you are certifying under penalty of perjury under the laws of the state of Washington that the foregoing is true and correct.

October 14, 2016

Date and place (county) signed

PRINT or TYPE Name

X MIKE LINGERFELT

Signature of business or organization representative

Mike Lingerfelt

Authorities:

Federal Driver Privacy Protection Act of 1994 (DPPA) 18 U.S.C. §2721 through §2725
Revised Code of Washington (RCW) 42.56, RCW 46.12.630, 635, 640; RCW 88.02
Washington Administrative Code (WAC) 308-10-075, 308-93-087

Subscriber Roster (Data brokers/resellers applying for IVIPS must complete and return this section)

Each data broker or reseller must:

- Maintain a legible Subscriber Roster and complete all fields
- Record all subscribers
- Document the specific permissible use qualification for each subscriber
- Retain Subscriber Roster and notification letters sent by subscribers for the term of the Contract and for three years from the date of disclosure or termination of the contract, whichever occurs first.

Your contract and/ or IVIPS access may be terminated if you do not maintain a complete and legible Subscriber Roster.

In the "Subscriber's permissible use" box, provide a specific description of why the subscriber needs access to personal information. For example, "Information is used in the processing of insurance claims investigations." A vague answer, such as, "Check who owns the vehicle," is unacceptable.

1 Legal business name Mariners Cove Beach Club		
Address, City, State, ZIP code PO Box 187 Oak Harbor, WA 98277		
Contact name Mike Lingerfelt	(Area code) Telephone number (253) 229-3599	Email mike.lingerfelt@live.com
Providing information Does the subscriber provide information to an attorney or private investigator? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
Subscriber's permissible use		
2 Legal business name		
Address, City, State, ZIP code		
Contact name	(Area code) Telephone number	Email
Providing information Does the subscriber provide information to an attorney or private investigator? <input type="checkbox"/> Yes <input type="checkbox"/> No		
Subscriber's permissible use		
3 Legal business name		
Address, City, State, ZIP code		
Contact name	(Area code) Telephone number	Email
Providing information Does the subscriber provide information to an attorney or private investigator? <input type="checkbox"/> Yes <input type="checkbox"/> No		
Subscriber's permissible use		
4 Legal business name		
Address, City, State, ZIP code		
Contact name	(Area code) Telephone number	Email
Providing information Does the subscriber provide information to an attorney or private investigator? <input type="checkbox"/> Yes <input type="checkbox"/> No		
Subscriber's permissible use		

Use additional copies of this page, if needed. You may create your own Subscriber Roster as long as it contains all of the data fields on this form.



A. LUDLOW KRAMER
SECRETARY OF STATE

NOV 10 1969

☐ 63.04 ☒ 63.04

1.00 PER

CORPORATION NAME AND MAILING ADDRESS:

MARINERS COVE BEACH CLUB, INC.
1244 W PIONEER WAY
OAK HARBOR WA

STATE OF WASHINGTON
OFFICE OF SECRETARY OF STATE
CORPORATIONS & TRADEMARKS DIVISION
OLYMPIA, WASHINGTON 98501



SOC

MAILING DA

JUL 24, 1969

DEPARTMENTAL USE ONLY							
ITEM AND DATE		CORP. NUMBER		CORP. ALPHA			
26936 NOV 12 69		D187983		MARINE			
TRANS. CODE	CP. TYPE	PAYMENT AMOUNT		TYPE	MULT.	REC. BY	
AGENT	NPD	\$100		/		LH	

ORIGINAL DESIGNATION OF REGISTERED AGENT - NON-PROFIT CORPORATION

INSTRUCTIONS: SEE REVERSE SIDE OF THIS FORM

CORPORATION NAME	Mariners Cove Beach Club, Inc.		
REGISTERED AGENT	RICHARD L. PITH		
REGISTERED OFFICE ADDRESS (LOCATED IN WASHINGTON STATE)	STREET ADDRESS	CITY	ZIP CODE
	RT. 3, Box 3840-126	OAK HARBOR, WASH.	98277

(The address of the registered office of the corporation and the business address of the registered agent of the corporation, as designated, must be identical.)

The above was authorized by resolution duly adopted by the Board of Directors of the corporation. (A COPY OF THE BOARD OF DIRECTORS' DESIGNATING RESOLUTION CERTIFIED AS TRUE BY THE SECRETARY OF THE CORPORATION MUST BE ATTACHED.)

Henry R. ...
SIGNATURE OF PRESIDENT OR VICE PRESIDENT

(NOTARIAL SEAL)

SUBSCRIBED AND SWORN TO BEFORE ME ON

Oct 31, 1969
(DATE)

Richard L. Pith
NOTARY PUBLIC IN AND FOR THE STATE OF

FORM NO. SF 75 5-69 ©

RESIDING AT

COPY 1 - RETURN TO SECRETARY OF STATE FILING FEE \$1.00

MARINERS' COVE BEACH CLUB MINUTES – 2016 ANNUAL MEETING

August 20, 2016



The 2016 annual meeting of MCBC was called to order at 1:30 p.m. by President John Ginn at the Taylor Rd Fire Station. The following current year board members and committee chairs were present. This document prepared on September 20, 2016.

Officers:

President	John Ginn
Vice-President	Jeff Trumbore
Treasurer	Marie Piper
Secretary	Mary Fell-Jacobs

Committee Chairs:

Architectural Committee	Barb Gliniak
Harbormaster	Larry Jacobs
Parks and Grounds	Jay Sigafos
Social	Marge Scribner
Water System	Don Reynolds
Waterways	(Bob Lundstrom not in attendance)

President's Message – John began by reviewing the meeting agenda, and welcoming new members. He summarized the past year's key highlights and challenges.

Confirmation of a quorum Jeff Trumbore verified that a quorum of members were present. A quorum requires 25% of 172 lots which equates to 43 lots being represented in person or by Proxy.

Acceptance/Correction of August 15, 2015 Annual Meeting Minutes - John noted that the 2015 Annual Meeting minutes had been sent out to all members with the July Newsletter mailing. He provided a summary slide and asked anyone would like to make a motion to correct or accept. The following motion was made.

Move to accept the 2015 Annual Meeting minutes as presented.

➡ Motion was seconded and Approved.

Trustee Nominations and Voting – Jeff Trumbore thanked the members who worked on the nominations committee. The slate of new trustees was shown on screen.

John explained the new changes to the Bylaws allowing for Primary Alternates to be added to committee trustee roles. Mike Lingerfelt asked about adding a Primary Alternate for Docks and Fred Lemke agreed to be added to the slate. The following motion was made:

Move that Fred Lemke be added to the slate of Trustees for the position of Primary Alternate to the Harbormaster.

➡ Motion was seconded and Approved.

John asked for a motion to elect the Trustee candidates on the ballot and as modified and shown on screen. The following motion was made:

Move that the Trustee candidates (listed below) be elected for terms shown:

➡ Motion was seconded and Approved.

2 years	President	Jeff Trumbore
1 year	Vice President	Marge Scribner
1 year	Treasurer	Marie Piper
2 years	Secretary	Linda Haddon
2 years	Parks & Grounds	Marietta Weiner & Carol Hoppler, primary alternate
2 years	Harbormaster	Mike Lingerfelt & Fred Lemke, primary alternate
1 years	Water System	Don Reynolds
1 year	Waterways	Bob Lundstrom

September 1, 2016 is the start of the term for the newly elected Trustees.

The meeting concluded at 4:30pm.


Jeff Trumbore, MCBC President

State of Washington

County of Island

I certify that this a true and correct copy of a document in the possession of myself,
Amy K. McDermott as of this date.

Dated September 26, 2016.





Amy K. McDermott

Notary Public

My appointment expires: April 3, 2019.





Vehicle Records Disclosure Unit
Department of Licensing
PO Box 2957
Olympia, WA 98507

March 14, 2016

To Whom It May Concern:

Attached you will find my application for On-line Access to IVIPS. I was elected a Trustee and Harbormaster of Mariners Cove Marina on August 20, 2016. As Harbormaster I am responsible to manage and control access to our two community docks, one boat launch and one moorage buoy at the entrance to our harbor. Having the ability to access the information requested will provide me the capability to do that. I will never contact a vehicle or boat owner that is illegally parked or moored. If the situation would require that I would contact local law enforcement. Since we are Island County that would be the Island County Police.

Sincerely,

Mike Lingerfelt
Harbormaster
Mariners Cove